



St. Mary's Neurology Center, Inc.

Excellence In Patient Care

Reena J. Kavilaveettil , M.D.

Board Certified Neurologist

Board Certified in Electrodiagnostics

Certificate in Headache Medicine

Board Certified in Neurophysiology

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Tampa, FL 33647

Phone: (813) 972-5414

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Patient Privacy Rights:

You Have The Right to:

- Inspect and copy medical information from your chart. You may submit a written request to our office and pay the copy fee and receive a copy of your record. We must respond within 30 days if the record is readily available, and within 60 days if it is not available.
- Amend medical information in your chart. You may identify inaccurate or incomplete information in your chart. You can do this with a written request to amend your chart directed to our office. We must respond within 60 days.
- Receive an accounting of any disclosure made from your record with a written request directed to our office. We must respond within 60 days.
- Request restrictions as the amount of medical information we disclose. This is limited as noted above, and your request may not supercede the typical disclosures noted above. You may revoke or restrict consent.
- Request confidential communications. All communications in our office are confidential. You may specifically request all that communications be confidential with a written request directed to our office.
- Receive a copy of this notice by printing it or written request to this office and a copy of this notice will be given with all new patient packets.

We may contact you for your appointment reminders, and we may provide you with information about health-related or product benefit and services. We have to disclose the pertinent medical information to the authority if required by the Law.

Each patient is given the Privacy Notice and an opportunity to review and understand it.

Our responsibilities under HIPAA:

We are required by Law to maintain the privacy of your personal health information, and to provide you notice of our legal duties and privacy practices and adhere to this notice. We reserve the right to make changes to this notice. We will post that the notice has been changed and the effective date of change, copies will be made available.

You can submit a complaint about our privacy policy or its execution either in writing to our Privacy officer at:

St. Mary's Neurology Center, Inc.
15267 Amberly Drive
Tampa, Fl 33647

If you get no resolution to your complaint, you can send a written statement to this office or the Secretary of Health and Human Services.

Effective Date: September 18th 2006.